



eStatement Enrollment Guide



To enroll in eStatements, you must first register as a Katahdin Trust Online Banking user. To enroll in Online Banking, please visit www.katahdintrust.com.

When you sign into your Online Banking, you may be prompted to enroll in eStatements. If you do not see the prompt at log-in, you can still enroll in eStatements at any time by following the directions below.

To enroll in eStatements (without log-in prompt):



- 1) In the upper right hand corner, Click on My Profile.
- 2) Scroll down to the bottom of the screen to the eStatement enrollment banner.
- 3) Click and then make your selections (see sample in screenshot below).

eStatement Enrollment			
Primary Accounts			
Account	Enrollment Status	Primary Account Owner E-Mail	
<input checked="" type="checkbox"/> Main Checking	eStatements	Verify or Change E-mail Address:	<input type="text" value="gwashton@sample.net"/>
<input checked="" type="checkbox"/> Main Savings	<input checked="" type="radio"/> eStatements	Confirm E-mail Address:	<input type="text" value="gwashton@sample.net"/>
<input checked="" type="checkbox"/> 2nd Checking	<input checked="" type="radio"/> eStatements		
<input checked="" type="checkbox"/> 2nd Savings	<input checked="" type="radio"/> eStatements		
<input checked="" type="checkbox"/> Terms of enrollment The terms of enrollment will be here.			
<input type="button" value="Accept"/> <input type="button" value="Decline"/> <input type="button" value="Ask Me Later"/>			

Frequently Asked Questions

I don't see the account in my Online Banking. What do I do?

If an account has more than 3 owners, you may not see it in your online banking. Please contact your local branch or call 1-855-331-3221 for assistance.

I see the account but there is no check box next to it. How do I enroll?

The primary account owner does not have an email on file with Katahdin Trust. Once the primary account owner updates their information by contacting their local branch or calling 1-855-331-3221, you (and other account owners) will be able to enroll this account in eStatements.

How will I be notified my eStatement is available?

When a statement is produced, an email will be sent to the primary account owner with instructions on how to log in and view the eStatement. Any account owner with access to the account in their Online Banking can view the eStatement by clicking on the eStatements tab.

How much statement history will I have access to?

You will be able to view your statement history online for the previous 18 months. You have the option of printing a hard copy or saving a copy of the PDF file to your own computer.

If I enroll in eStatements, will I still receive a paper statement in the mail?

No. If you no longer wish to receive eStatements, contact your local branch or call 1-855-331-3221.